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## HEALTH PROCEDURE AS OF 3/11/2020

Dear Parents and Guardians,

Thank you for your continued support in following Green Chimneys' precautions against COVID-19 and helping us to minimize risk to the Green Chimneys community.

Virus symptoms include **fever, cough and shortness of breath**, and can range from mild to severe. Please note that symptoms can still appear 2-14 days after exposure.

**We have made the following additions** to procedures regarding all Green Chimneys students.

- **If your school district is closed, please keep your child at home.** Please do not travel to Green Chimneys by personal transportation.
- **School day lunch will be served in the classrooms. Resident breakfast will be served in the classrooms and dinner service will be in the dorms.** Students will not eat in the dining hall.
- **Parent Trainings are cancelled** until further notice.
- The upcoming **Parent Association meeting is cancelled.**
- Annual Reviews, CSE meetings, Treatment Reviews and family sessions will take place either via phone conference or at your home school district. Please coordinate with your social worker as needed.

The following procedures remain:

- Do not send your child to school if they show **any** symptoms of illness. If your child will not be in attendance, we ask that you contact the school by 8:30 a.m.
- If symptoms are detected, please contact your pediatrician and also notify the Green Chimneys Health Center.
- **You MUST pick up your child** from Green Chimneys if they display any fever or viral symptoms.
- If you or members of your immediate family have traveled out of the U.S., please inform the Green Chimneys Health Center.
- If you have additional medical questions, please contact your local health department.

Due to rapidly changing and new information coming from the Putnam County Department of Health, we will maintain the most current information for families at [www.greenchimneys.org/family-updates/virus](http://www.greenchimneys.org/family-updates/virus).

There you can also refer to previous parent messages. Important new information will continue to be sent by letter/email, and voice message, if needed.

Thank you,

A handwritten signature in black ink that reads "Ed Placke".

Ed Placke  
Executive Director